

**MAINE STATE GOLF ASSOCIATION
VAL HALLA BANQUET CENTER
58 Val Halla Road
Cumberland, Maine 04021
(207) 829-3549**

BANQUET CENTER RENTAL CONTRACT

Name/Organization _____ **Date Requested** _____
Contact Person _____ **Day** _____
Street _____ **Time** _____
City _____ **State** _____ **Zip** _____ **Phone (____)** _____

Estimated People _____

The MSGA is proud to share its outstanding Val Halla Banquet Center with you. The contracted use of the Val Halla Banquet Center obligates you to ensure proper conduct of your guests and proper care of the facilities. Any abuse of the MSGA's facilities shall result in loss of future use of the facility and/or charges for damage caused by function.

You are responsible for making all of your own arrangements for food with one of our approved caterers, and the MSGA takes no responsibility for your choices in this matter. Please see following page for additional catering information. If alcoholic beverages are to be served, you must purchase these from the vendor supplied by the Val Halla Viking Grill. In addition, you must leave the room the way you found it. The MSGA is not responsible for any items left or for any personal property. Please see the attached addendum for additional banquet room policies.

BANQUET CENTER RENTAL COST AT THE NON-PROFIT DISCOUNT COST OF \$250 MUST BE INCLUDED IN FULL WITH THIS RETURNED CONTRACT. YOU HAVE SEVEN (7) DAYS FROM TIME OF RECEIPT TO CONFIRM THIS PROPOSAL BEFORE THE DATE WILL BECOME AVAILABLE FOR OTHERS.

ACCEPTANCE

This booking will remain tentative, subject to cancellation by the MSGA, until this contract is signed by the MSGA, and rental payment has been received in full.

MSGA _____ **Date** _____
Nancy Storey, Executive Director

CUSTOMER ACCEPTANCE

I have read the above contract and the MSGA's policies and procedures printed in this contract and agree to the terms and conditions.

Customer Signature _____ **Date** _____
Print Name _____